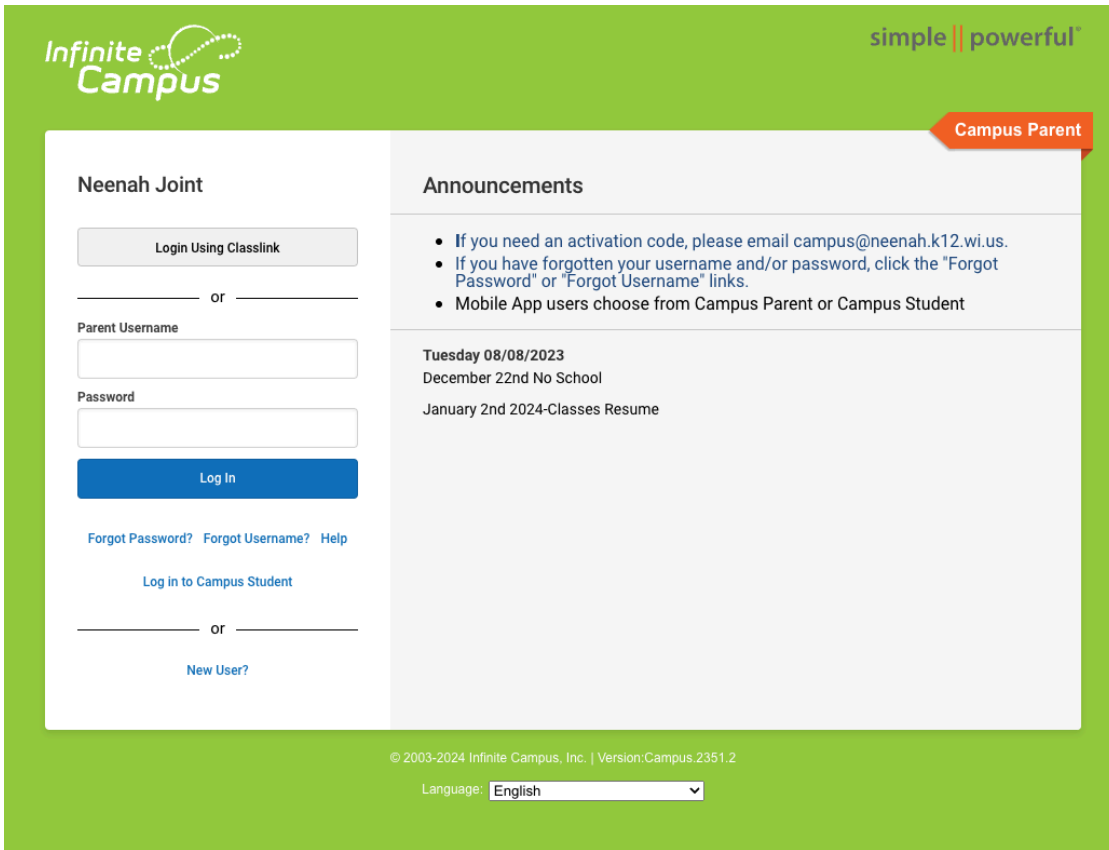


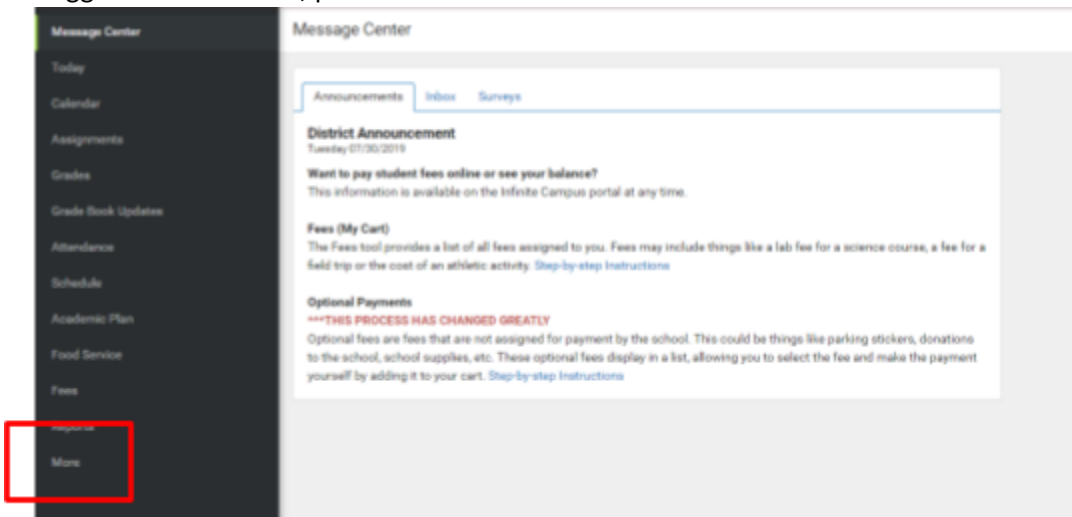
[Summer School Course Guide](#)

Summer School course registration begins promptly on **Tuesday, February 6th**. Registration will close on **Sunday, March 31st**. To make course selections for your child/ren, please see the following instructions.

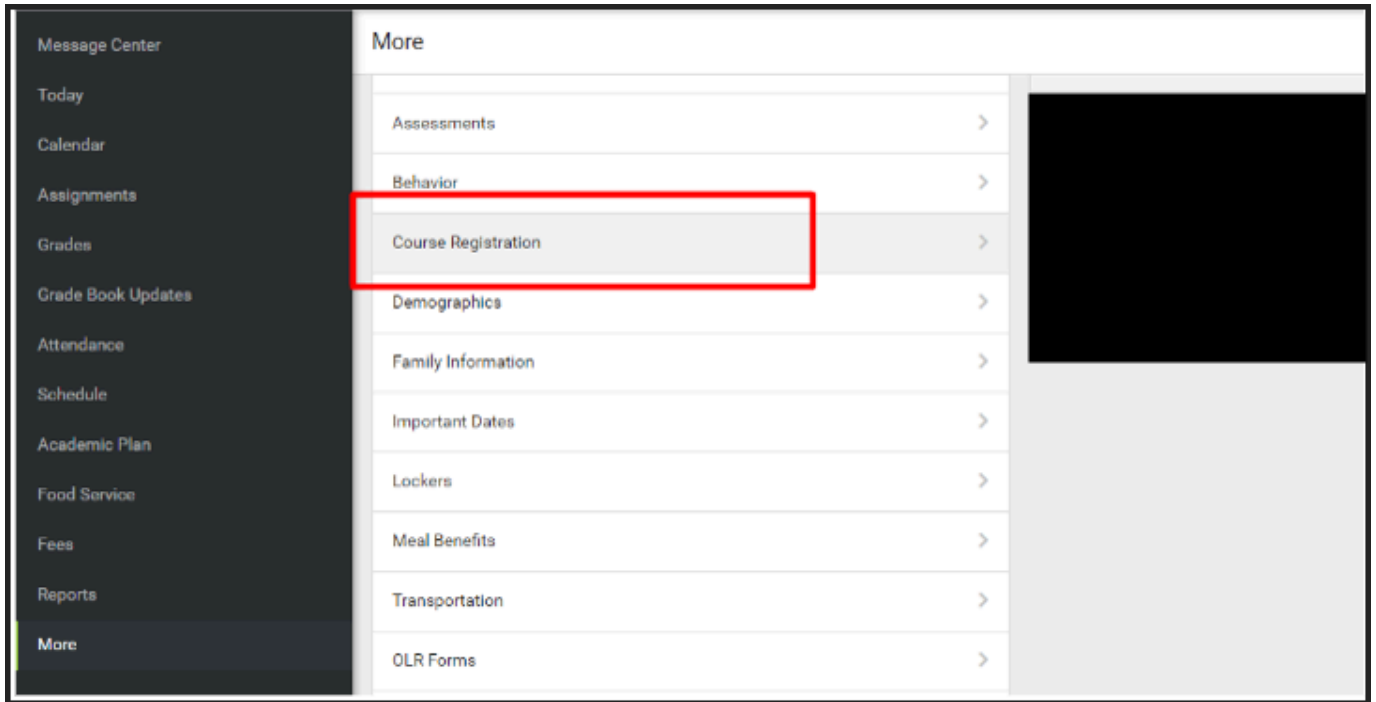
1. Have your student log on to the Infinite Campus Portal through classlink



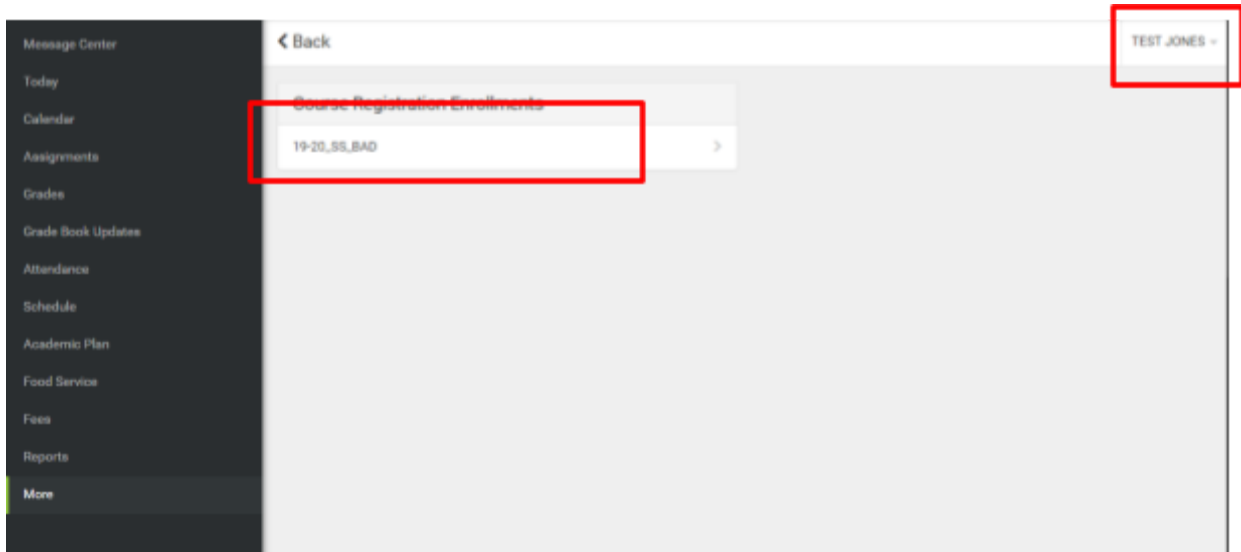
2. When logged into the Portal, please click on More on the bottom left side.



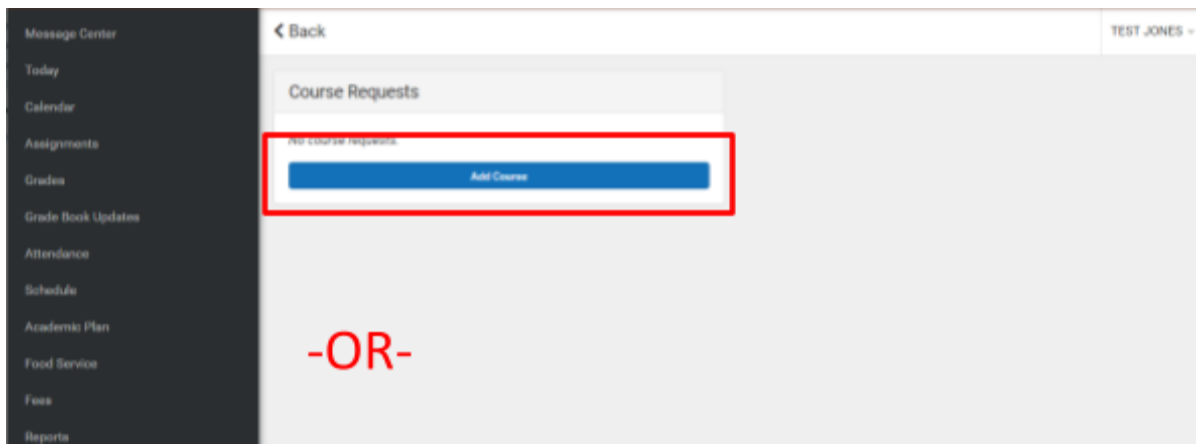
3. Then click on Course Registration



4. On the Course Registration page, you will see the summer school site for the student selected in the upper right corner. To switch students, feel free to click the drop down arrow to change.



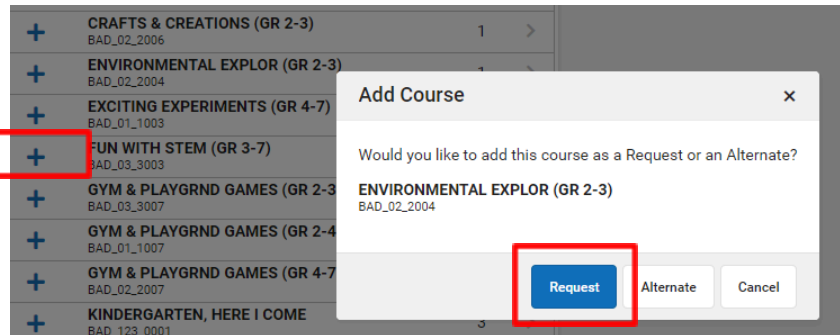
5. Once on the Course Registration page, click on the summer school site, then click on Add Course



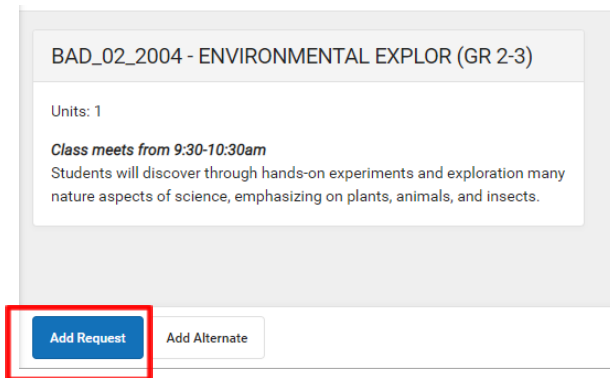
6. You will then be brought to a page that shows all available courses for summer school at this location. For each student, you will select the course(s) the student would like to take. A description of each course can be found by clicking on the course name.

****** PLEASE NOTE: Some courses have a limited capacity. Once the capacity has been met, the course will **no longer be available for selecting**.**

7. To select a course, click on + sign next to the course, or click the course name. If you click on the + sign, please click **Request**.

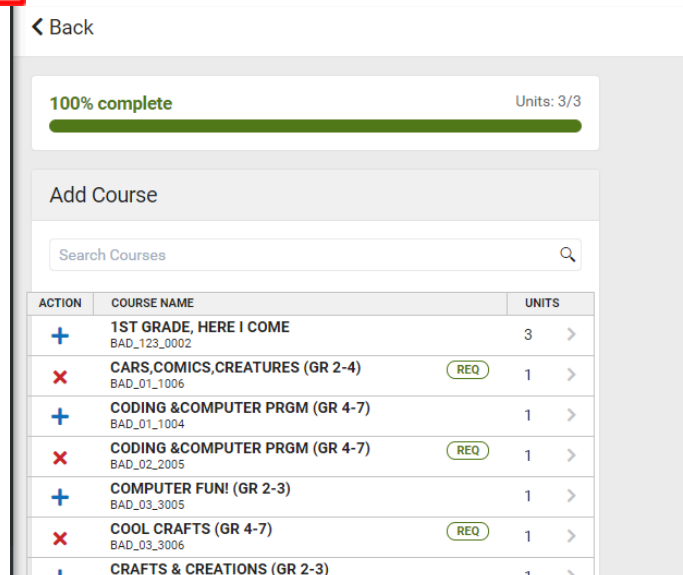


If you click on the course name, please click **Add Request**.



Both options will get you the desired results.

Once you have selected your desired classes, please click the < **Back** button at the top of the page (see graphic below – do not click the back button in your browser).



8. Requested courses will be added to student schedules periodically, but may not be available immediately. Please check back later to view the student schedule. Schedules will be set as of April 1, 2024 (Log in to Portal, click on Schedule on the left side).

**If you need to drop a course, or change courses that have been added to the student schedule, please contact toni.pierce@neenah.k12.wi.us or kpoppp@neenah.k12.wi.us